

**CLASSICALLY FORMED INC.  
TULSA CLASSICAL ACADEMY**

RECEIVED



**MEETING NOTICE AND AGENDA**

April 28, 2026

6:00 pm

Tulsa Classical Academy

9815 S Sheridan

Tulsa, OK 74133

8:44 am, Apr 24, 2026

**NOTICE OF REGULAR MEETING**

The Board of Education of Classically Formed Inc., d/b/a Tulsa Classical Academy, will hold a regular meeting at 6:00 pm on April 28, 2026 at Tulsa Classical Academy, 9815 S Sheridan, Tulsa, OK 74133. Notice of this meeting was filed with the Tulsa County Clerk's Office on November 3, 2025, and before 6:00 pm on April 24, 2026. This Notice and Agenda was (i) posted on the Tulsa Classical Academy reception door, located at 9815 S Sheridan, Tulsa, OK 74133, and (ii) on the Tulsa Classical Academy website ([tulsaclassical.org](http://tulsaclassical.org)), and (iii) made available to the public at the principal office of Tulsa Classical Academy, at least 24 hours before this meeting, in compliance with the Oklahoma Open Meeting Act, 25 O.S. § 301 *et seq.*

The meeting site is accessible to persons with disabilities. Request for accommodations, such as large print agendas, materials in alternative formats, ASL interpreters, and other reasonable accommodations, should be made not less than 72 hours before the meeting to Katherine Meadows at 918-346-6730 to allow time for the school to attempt to satisfy the requested accommodations.

The Chair designated Katherine Meadows to serve as the meeting clerk, take notes, and prepare the minutes of this meeting.

**AGENDA<sup>1</sup>**

- I. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM.
- II. VERIFICATION OF COMPLIANCE WITH THE OKLAHOMA OPEN MEETING.
- III. PLEDGE OF ALLEGIANCE.
- IV. MOMENT OF SILENCE.
- V. LIONHEART PLEDGE.
  - A. "A TCA LIONHEART IS HONORABLE IN CONDUCT, HONEST IN WORD AND DEED, COURAGEOUS IN STUDY AND SERVICE, AND RESPECTFUL OF OTHERS."
- VI. PRESENTATIONS, RECOGNITIONS, AND ANNOUNCEMENTS.

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<sup>1</sup>The Board of Education reserves the right to change the order of items and not to address items on the agenda.

## VII. REPORTS

### A. HEAD OF SCHOOL REPORT

#### 1. MONTHLY REPORT.

- a) ACADEMICS.
- b) TEACHER TRAINING.
- c) STAFFING.
- d) STUDENT SERVICES.
- e) ACCREDITATION.
- f) HILLSDALE.
- g) FACILITY.
- h) UPCOMING EVENTS.
- i) ENROLLMENT.

#### 2. FINANCIAL REPORT.

- a) MARCH MONTHLY FINANCIALS AND THE Q3 REPORT.

### B. BOARD ADVISORY COMMITTEES REPORTS:

- 1. FINANCE, AUDIT, AND RISK ADVISORY COMMITTEE.
- 2. FACILITIES ADVISORY COMMITTEE.
  - a. SAFETY PROTOCOLS FOR TEMPORARY BUILDINGS.
- 3. DEVELOPMENT ADVISORY COMMITTEE.
- 4. BOARD SEARCH AND ENCULTURATION ADVISORY COMMITTEE.

### C. FOUNDATION REPORT.

- 1. "ROAR FORWARD" CAMPAIGN UPDATE.

## VIII. PUBLIC COMMENT<sup>2</sup>

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<sup>2</sup> The Board of Education invites the public to make comments related to business items requiring possible action. Speakers should identify themselves on the sign in sheet 10 minutes prior to the start of the meeting, indicating the speaker and the agenda item to be discussed. Speakers should identify themselves first and will then be given a maximum of five (5) minutes to address the Board respectfully. The Board clerk will notify the speaker when the speaker has thirty

IX. BUSINESS: DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING:

A. BOARD CHAIR:

1. APPROVAL OF MINUTES FROM THE REGULAR BOARD MEETING ON MARCH 24, 2026.
2. APPROVAL OF SLATE OF CANDIDATES FOR THE 9TH DIRECTORSHIP POSITION WHICH INCLUDES BRENT BURCHARD.
3. ELECTION OF THE 9TH DIRECTORSHIP: NOMINEE BRENT BURCHARD TO TAKE OFFICE MAY 1ST, 2026 AND TERM END APRIL 30, 2029.
4. APPROVAL OF SLATE OF CANDIDATES TO FILL THE SEAT THAT WILL BE VACATED BY NATHAN PHELPS ON JUNE 30TH, 2026. THE SLATE OF CANDIDATES INCLUDES VANE LUCAS.
  - a) OPEN NOMINATIONS FOR NATHAN PHELP'S SEAT WILL CLOSE ON MAY 5TH, 2026. NOMINATIONS MAY BE SENT TO THE EMAIL: [BOARD@TULSACLASSICAL.ORG](mailto:BOARD@TULSACLASSICAL.ORG)
5. WHISTLEBLOWER POLICY.
6. EXECUTIVE SESSION, PURSUANT TO TITLE 25 O.S. §307 (B) (1) TO ADDRESS THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF THE FOLLOWING INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE: MR. RONALD GARCIA.
  - a) RETURN TO OPEN SESSION.
  - b) ACTION ON POTENTIAL OR PENDING EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF THE FOLLOWING INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE: MR. RONALD GARCIA.

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(30) seconds remaining. To ensure the Board has sufficient time for business, the total time allocated to Public Comments shall not exceed twenty (20) minutes. Speaker comments will be considered on a first come, first serve basis.

B. HEAD OF SCHOOL:

1. APPROVE EDITS TO THE 2026-2027 FACULTY AND STAFF HANDBOOK.
2. APPROVE EDITS TO THE 2026-2027 FAMILY HANDBOOK.
3. REVIEW AND APPROVE A CONTRACT FOR 2025-2026 AUDIT WORK.
4. REVIEW AND APPROVE THE FISCAL YEAR 2026-2027 TEMPORARY APPROPRIATIONS.

C. CONSENT AGENDA<sup>3</sup>:

1. MARCH 2026 ENCUMBERANCE REPORT AND THE FEBRUARY CREDIT CARD STATEMENT.

D. NEW BUSINESS:

PURSUANT TO 25 O.S. § 311 “NEW BUSINESS” SHALL MEAN ANY MATTER NOT KNOWN ABOUT WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING THIS NOTICE (24 HOURS PRIOR TO THE MEETING).

- X. DISCUSSION AND POSSIBLE ACTION REGARDING THE NEXT REGULARLY SCHEDULED BOARD OF EDUCATION MEETING.

NEXT REGULAR MEETING:  
MAY 26, 2026, 6:00 PM  
TULSA CLASSICAL ACADEMY  
9815 S. SHERIDAN  
TULSA, OK 74133

- XI. DISCUSSION AND POSSIBLE ACTION REGARDING ADJOURNMENT.

FILED, POSTED, MADE PUBLIC BY: KATHERINE MEADOWS

SIGNATURE:  DATE: 4/24/2026

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<sup>3</sup> Routine matters included in the consent agenda will be approved with single vote unless otherwise requested by a board member. The consent agenda consists of the discussion, consideration and vote on items.