



K-5th Special Education Teacher

Location: Tulsa Classical Academy - Tulsa, Oklahoma

Education/Certification:

- Bachelor's degree.
- Valid Oklahoma Teaching License.
- Oklahoma Special Education Certification (required).
 - Can be alternatively certified and TCA is willing to help provide training for credentials if needed.

Preferred Experience:

- Experience working in or familiarity with a classical school environment.

Position Summary:

Tulsa Classical Academy is a Hillsdale College Member School dedicated to a content-rich education in the liberal arts and sciences. We are seeking a qualified Special Education Teacher to support students with diverse learning needs. This role requires a professional who can implement individualized support while partnering with general education teachers to maintain access to our structured academic curriculum.

Required Knowledge, Skills, Abilities (KSAs), and Dispositions:

- Knowledge of special education laws, instructional strategies, and behavior supports
- Ability to work collaboratively with a team of educators and service providers
- Passion for students
- Passion for and strong knowledge of the instructional academic content
- Ability to model virtue, teach virtue through the curriculum, and cultivate habits of virtue in students
- Understanding of and passion for classical education
- Ability to learn and implement classical teaching curricula and methods
- Ability and patience to work interactively with students
- Ability to understand the academic needs of students
- Strong organizational, time management, communication, and interpersonal skills
- Ability to develop and maintain effective working relationships
- Ability to communicate with all levels of students, their parents, the community, peers, campus administration, and board members

- Ability to interpret policy, procedures, and student data such as diagnostic test results, state assessments scoring, and grade point average
- Ability to transition with changes
- Excellent verbal and written communication skills
- Ability to manage multiple priorities effectively
- Ability to travel as necessary (i.e. field trips, class trips, trainings, etc.)
- Computer literacy
- All faculty will be required to participate in regular book studies

Responsibilities and Duties:

- Develop and implement Individualized Education Plans (IEPs) in accordance with IDEA.
- Collaborate with general education teachers to provide accommodations and modifications.
- Deliver direct instruction, interventions, and support in inclusive and small-group settings.
- Monitor and document student progress toward goals and academic success.
- Participate in evaluations, IEP meetings, and coordinate with related service providers.
- Communicate regularly with families and support a strong home-school partnership.
- Prepare effective lessons, instruct, and motivate students in all course study utilizing classical traditional methods of instruction.
- Administer assessments and collect data to evaluate student progress, record results, and issue reports to inform parents of progress.
- Provide academic interventions for struggling students.
- Maintain discipline in the classroom.
- Maintain a classroom that is conducive to learning, safe, attractive, and stimulates a spirit of inquiry.
- Set a good housekeeping example in the classroom and encourage students to follow this example.
- Regularly communicate with students and parents to discuss student progress – positive and negative.
- Participate in required faculty and professional meetings, educational conferences and teacher training workshops.
- Inspire, praise, and correct students with consistency, care, and interest to encourage academic success and promote virtue.
- Read and comply with the TCA Employee Handbook, the TCA Student-Parent Handbook, and other manuals and procedure documents.
- Participate in the TCA Classical Performance Evaluation.
- Perform all other duties as assigned.

Benefits:

- Employer covers the monthly premium for certain benefit options of health, dental, and vision
- Employer offers a percentage match to a retirement investment account
- Paid time off, sick pay
- Additionally, extensive training and mentoring opportunities, including partnerships with Hillsdale College for K-12 teachers, foster professional growth and development

Physical / Environmental Factors:

The physical demands are representative of those that an employee must meet to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. TCA considers applicants for all positions without regard to race, color, national origin, age, religion, sex, marital status, veteran or

military status, disability, or any other legally protected status. Being authorized to work in the U.S. is a precondition of employment. TCA is an Equal Opportunity Employer.

Job Type: Full-time

Starting Pay: Based on experience and credentials

Ability to commute/relocate:

- Tulsa, OK 74133: Reliably commute or planning to relocate before beginning work (Required)