



Excell Music Student Lesson Policy

(Effective Sept. 2023- Aug. 2024)

Introduction and Overview:

Excell Music has been a part of the musical growth of the Tulsa area for many years. We offer private music instruction for students aged 5 to adult in after-school programs, studio locations, in-home, and online. We believe that learning music should be fun, excellent, and individualized! Recitals are an essential part of musical growth and are a wonderful asset to our program. Consistency is core to development, so students are encouraged to continue instruction year-round.

Fees, Tuition, and Payment:

At time of enrollment, students commit to the full term for which they are enrolling (see "Lesson Schedule" below.) Charges for your initial term include \$30 for enrollment (not charged again while the student remains enrolled) and \$80 for curriculum (designed to last 12 to 15 months and not charged again until the student completes the full set of books). For Spring or Fall terms, a \$40 recital fee will be added. No refunds will be given for recital absence. Tuition charges will total \$120 per month through the remainder of the term and are due in advance of the start of instruction in order to reserve your lesson day and time. **No refunds are given for early withdrawal.**

Statements for all consequent terms will be **emailed** prior to the beginning of each new term with itemized charges, and a secure link is provided in every emailed invoice to allow for **online payment**. For those wishing to pay by check instead, payment may be mailed to Excell Music, 8086 S. Yale #207, Tulsa, OK 74136, but must be **received** prior to the due date in order to secure your slot. Teachers **do not** receive payments at lessons. If it becomes necessary to withdraw from private instruction, a written notice is requested prior to the end of the current term.

2023-2024 Lesson Schedule

Term:	Tuition due date to reserve slot:	Dates of Instruction:	Minimum number of lessons for the entire term:
Fall 2023	August 15, 2023	September 1 – Winter Recital	12
Spring 2024	December 15, 2024	January 4 – Spring Recital	18
Summer 2024	May 15, 2024	June 3 – August 31 (no recital)	12

Recitals:

Winter recital is held the first Saturday in December, and Spring recital is held the second Saturday in May. All students are encouraged to participate as a part of their training and to receive recognition for their accomplishments. Students must perform in the recital in order to receive awards for recital competition. The recital fee is included in the term's fees and is non-refundable regardless of participation.

Lesson Breaks Following Recitals: Lessons in fall and spring are given until that term's recital takes place. After each recital a break is given until the start of the next term's instruction. These breaks are given in lieu of additional instructional charges for 5-week months.

Holidays & Closures:

Lessons are not taught on the following holidays: Independence Day, Labor Day, Thanksgiving (Thursday & Friday.) If the lesson location (i.e. school) is closed for any reason other than these scheduled holidays, **in-person lessons will transition to online instruction.**

Lesson Locations:

Lessons are offered at our contracted schools, studio locations, in-home, and online. Lessons will only be taught at the location agreed upon at enrollment and will not be moved without prior approval by Excell Music administration. The only exception to this is lessons moved online. **Lessons will not be given at any home address unless the “Excell Music In-Home Lesson Form” has been completed and approved.** In-home lessons are available for an additional \$30 per month “travel fee” which helps compensate instructors for their travel time and expenses.

Lessons given at school during aftercare: School aftercare workers **are not responsible** for transporting students to/from lessons that take place on campus. Please confirm your aftercare pickup/drop-off plans with your child’s instructor in advance of the first lesson.

Parents are not required to remain in the lesson with their child but must remain on the premises if the child is not enrolled in aftercare during the time/location of the lesson. This also applies to lessons given in-home or at studio locations. Parents may not leave the premises for any reason.

Lesson Cancellations:

Lessons canceled by the student/parent will not be reimbursed or rescheduled. If a student must miss a scheduled lesson for any reason, it is the responsibility of the parent to notify the instructor. Repeated “no-call/ no-shows” are subject to being dropped from enrollment without reimbursement.

If the instructor must miss a regularly scheduled lesson, the instructor may offer an alternative day/time as a make-up for his or her absence. If a makeup lesson cannot be given during that term of instruction, and the canceled lesson will cause the student to receive fewer than the minimum number of lessons for that term (see “Lesson Schedule” table above), the student will be credited \$15 per lesson canceled by the instructor. This credit may be applied to the following term’s invoice or reimbursed via check if the student does not plan to return.